**AGRO PARK DEVELOPMENT COMPANY LIMITED**

Report: Daily – Weekly Report

Unit: Facility

Date: April 20th , 2020

Prepared by: Akinyemi, Samuel Olaoluwa

Activity Period: April 20th, 2020 through April 25th , 2020.

Team Lead: Mr Anibi Micheal

Team Member(s): Akinyemi Samuel Olaoluwa

Olasore Alaba Olanrewaju

This report contains activities that was carried out from April 20th, 2020 to April 25th, 2020.

**Monday**

1. Daily routine check to all unit for facility needs and urgent concerns.
2. Supervision on fixing of broken pipe at rabbitry.
3. Fixing of two(2) tap leaking at piggery
4. Routine check to marapco generator due service date.
5. Fixing of faulty taps at brooding
6. Supervision on connection of petrol generator to booku building
7. Fixing of broken pipe at piggery borehole.
8. The new poultry tank was leaking and fixed the back knot
9. Supervision on admin generator repair.
10. Supervision on repair of piggery generator
11. Start to repair abandon Lister generator pump.
12. Prepare and set new office for Miss Winifred (Compliance Office)
13. Re- arrange the training hall, set rules and regulation for using the hall
14. SOP updating.
15. Prepare inventory record in facility store and report to procurement office.
16. Follow up on fixing of wet season challenges.

**Tuesday**

1. General routine check to unit for facility needs
2. Supervision on floor drain at hostel(turmeric and sweet basil) that was blocked and fixed
3. Supervision on re-connection of wire hose at the distiller due to leakage
4. Connection of back knot to the tank in distiller
5. Inspection to hostel (Mint, Turmeric, LMG, corriander and sweet basil) on the damage of window net.
6. Re-connection of damage tap with new one at tumeric hostel.
7. Fixing of tank at the new poultry site.
8. I.D card production and printing with laminating for PSS
9. Fixing and service of the new poultry generator.
10. Supervision on fixing of part bought to repair abandon Lister generator.
11. Follow up on fixing of wet season challenges.

**Wednesday**

1. Routine check to all unit for facility needs.
2. Ground tank at compost unit was changed.
3. Sorting and supervision on fixing of back knot to the hatchery tank.
4. Supervision of repair of faulty water zinc at the turmeric hostel kitchen.
5. Sorting of booku pit issue and cutting machine.
6. Analysis with APIC on reducing feathers in booku pit.
7. Supervision on fixing the floor drain blocked at corriander hostel toilet.
8. SOP update
9. Finished up the remaining PSS I.D Card.
10. Sorting of thyme field mud pumping machine issue.
11. Servicing of new poultry site generator.
12. Fixing of generator wire connection for special project.
13. Supervision on fixing of waste stand at secretary office.
14. Follow up of hose and sunken hose inventory.
15. Sorting and supervision on fixing of burnt wire at the power house.
16. Follow up on fixing of wet season challenges.

**Thursday**

1. General routine check to all unit for facility needs.
2. Follow up on wet season challenges(window net for hostel).
3. Supervision on laying of pipes and connection of water filter at post-harvest.
4. Re-connection of broken pipe at piggery.
5. Fixing of back nut to the tank at hatchery unit.
6. Dismantling and assemble of old abandon Lister generator at the crop unit.
7. Sorting of waste stand for sweet marjoram hostel.

**Friday**

1. General routine check to all unit for facility needs.
2. Supervision on repair of special project generator. (Change of Carburetor and packing)
3. Servicing of distillery generator.
4. Re-connection of broken pipes at the model farm.
5. Fixing of damaged pipes that leads to BSF water supply.
6. Supervision on installation of new pumping machine at back of poultry.
7. Supervision on fixing of leaking hoe and joints at distillery.
8. Servicing of piggery generator with a rewinder

Saturday

1. General routine check to all unit for facility needs
2. Sorting of water needs and supply for post harvest, model farm, thyme and nursery.
3. Supervision on fixing of Poultry new site generator.
4. Fixing of leaking pipes at distillery.
5. Provision of material need for units.
6. Sanitation scheduling and Supervision.
7. Supervision on fixing of Fadama Lister pumping machine

**Update**

The Booku blasts are fast degrading, especially the one close to the Generators, it does not preserve the goods like before, it makes us keep putting on the Gen every night.

Secondly, at the new distillery… the plumbers has been going there through this week, fixing one hose or the other every time. Maintenance is been done frequently on a machine that has not used 3 month fully. I told the APIC team lead, that some of the materials used are inferior, and they need to be properly done by the builder. At least there should still be a warranty.

Lastly, Thyme field is lacking water for irrigation, The lister gen that pumps water from Fadama has stoped working, Sunday has been on it since yesterday to no avail. Though we plan on checking again tomorrow, but back-ups is highly needed. I have advised the crop admin on that. The mud pumping machine we have are too fragile to pump water to that distance.